

Homeschool Connections 2011-2012 Wednesday Tuition Payment Record

First Day: September 14, 2011 **Last Day:** May 23, 2012
Christmas Break: December 21 and 28, 2011 and January 4, 2012
Winter Break: February 22, 2012 **Spring Break:** April 4, 2012
 Winter and/or Spring break may be used as snow make-up days.
 We *will* have classes on the day before Thanksgiving.

Tuition Policies

- ✓ Tuition is due **ON TIME**. Submit all checks to the facilitator on the pay date. Two or more months of late payments will jeopardize future participation in Connections' classes.
- ✓ Make **checks payable** to the teacher except for Brian Raven's classes (payable to the facilitator) and Marianni Groves' classes (payable to CORE Theatrics). Each payment covers 4 weeks of instruction. Some classes also have copy/material fees. Each class description contains the relevant details.
- ✓ **Tuition is non-refundable**. This includes funds paid over the summer and after classes have started.
- ✓ **Copy/material fees are non-refundable**. This includes funds paid over the summer and after classes have started. Solely at the teacher's discretion, such fees may be transferable if someone on the waiting list immediately fills your spot. Talk to the facilitator about whether the teacher will allow this option.
- ✓ If it is necessary to **drop a class** after Homeschool Connections' classes have begun, **you are bound to satisfy payment of tuition for the next pay period from the date notice of withdrawal was given** unless someone on the waiting list immediately fills your spot. (In other words, notice should always be given with a tuition check paid on time, unless there is a waiting list or classes haven't started yet.) Remember, when you sign your child up for a class, it should always be with the intention of remaining in it for the entire school year.
- ✓ If you choose to pay more than one month's tuition in advance, get permission from the teacher first. You risk losing any money paid in advance should the teacher be unable to continue teaching throughout the entire school year. No reimbursement is given if a teacher misses a class.

Use this form to help you keep track of tuition paid. Fill out the top five boxes of each column for each class in which your student is enrolled. Then record the check number used to pay that class's tuition each month.

Class:					
Tuition amount:					
Supply fees: yearly or 1 st sem/ 2 nd semester	/	/	/	/	/
Make check payable to:					
Facilitator to give check to: Pay date & classes covered:					
Summer (9/14, 9/21, 9/28, 10/5)					
Oct 5, 2011 (10/12, 10/19, 10/26, 11/2)					
Nov 2, 2011 (11/9, 11/16, 11/23, 11/30)					
Nov 30, 2011 (12/7, 12/14, 1/11, 1/18)					
Jan 18, 2012 (1/25, 2/1, 2/8, 2/15)					
Feb 15, 2012 (2/29, 3/7, 3/14, 3/21)					
Mar 21, 2012 (3/28, 4/11, 4/18, 4/25)					
Apr 25, 2012 (5/2, 5/9, 5/16, 5/23)					